

SİDERKEMCO METALURJİ SANAYİ VE TİCARET A.Ş.

DATA SUBJECT'S APPLICATION FORM AND GENERAL EXPLANATIONS

GENERAL EXPLANATIONS

The data subjects who are defined in the Law on the Protection of Personal Data No. 6698 ("LPPD") as a data subject (the "Applicant"), are granted the right to make certain requests in relation to processing of their personal data, in article 11 of LPPD.

Pursuant to paragraph one of article 13 of LPPD, applications to be made in relation to these rights to our Company which is the data controller, should be sent to us in written or by other means determined by the Personal Data Protection Board (the "Board").

In this framework, applications to be made to our Company "in written" may be sent to us by printing out this form;

- By application in person by the Applicant
- Through a Notary Public,
- By being sent by the Applicant to the Company's electronic mail address.

Information specific to the written application channels in relation to how the written applications shall be sent to us, are given below.

Application Method	Application Address	Information to be Specified in the Application
Application in Person (application in person by the Applicant with the documents authenticating his/her identity)	Tepeören Mah. Hikmet Sok. No:8 Tuzla 34959 Istanbul Turkey	The envelop shall bear the statement "Request for Information as per the Law on the Protection of Personal Data"
Notification through a Notary Public	Tepeören Mah. Hikmet Sok. No:8 Tuzla 34959 Istanbul Turkey	The envelop of notice shall bear the statement "Request for Information as per the Law on the Protection of Personal Data"
By E-Mail	info@siderkemco.com	The subject section of the e-mail shall bear the statement "Information Request under the Law on the Protection of Personal Data".

In addition, following the announcement of the other methods to be determined by the Board, how the applications will be received through such methods will also be announced by our Company.

Your applications sent to us shall pursuant to paragraph 2 of article 13 of LPPD, be replied within thirty days from the date when your request is received by us, depending upon the nature of the request. Our replies shall be sent to you in written or through electronic environment as per the provisions of article 13 of LPPD.

1. PLEASE SPECIFY YOUR RELATION WITH OUR COMPANY:

EMPLOYEE	
FORMER EMPLOYEE	
BUSINESS PARTNER / SUPPLIER	
APPLICANT WHO MADE A JOB APPLICATION / CANDIDATE EMPLOYEE	
SHAREHOLDER	

OTHER:	
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2. INFORMATION IN RELATION TO SELECTION OF THE RIGHT TO BE EXERCISED BY THE PERSONAL DATA SUBJECT
(Please check the box across the matter on which you request information.)

- Are my personal data being processed by your Company?
- If my personal data are processed by your Company, I request information on the processing activity.
- If my personal data are processed by your Company, I request information on the purpose of processing of personal data and whether this activity is carried out fit for its purpose.
- Are my personal data being transferred to third persons domestically or abroad? If my personal data are transferred, I request information on such third persons.
- I think that my personal data are processed by your Company deficiently or incorrectly, and I request them to be corrected.
- I think that the reasons for processing of my personal data have disappeared, and for this reason I request my personal data to be
 - Erased or
 - Anonymized
- If my personal data are processed by your Company deficiently or incorrectly, I request the third persons to whom my personal data are transferred to be informed of this circumstance.
- I request compensation of the damages that I have incurred due to unlawful processing of my personal data.

3. PLEASE SPECIFY IN DETAIL YOUR REQUEST UNDER LPPD:
(Please send to us the information and documents supporting your request)

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4. PLEASE SELECT THE METHOD OF SERVICE TO YOU OF OUR REPLY TO YOUR REQUEST:

- I want it to be sent to my address.

I want it to be sent to my e-mail address.

(In case you select the e-mail method, we can reply you faster.)

I want to receive it by hand.

(In case it is received by proxy, notarized power of attorney or certificate of authority is required.)

This application form was drawn up in order that we can identify your relation with our Company, determine in whole your personal data processed by our Company if any, and reply to your relevant application correctly and within due legal period. For the purpose of eliminating the legal risks to arise from unlawful and unjust data sharing and especially ensuring security of your personal data, our Company reserves its right to require additional documents and information for identification of identity and authority (such as copies of identity card or driver's license etc.). In case the information regarding your requests submitted by you within the framework of the form are not accurate or up-to-date, or in case of an unauthorized application, our Company shall not accept any liability for such inaccurate information or requests resulting from such unauthorized applications.

Applicant (Data Subject)

Name and Surname :

Date of Application:

Signature: